

Saints Peter and Paul Advisory Board Meeting January 10, 6:30 pm

Members in attendance: Fr. Bill Peckman, Alan Lammers Brent Drummond, Dan Schuster, Brad Atkinson, Risa Venable, Ashley Wassmann,

SCHOOL ADVISORY BOARD MEMBERS						
Term Expires	Member/Term		Member/Term		Member/Term	
June 2019	Mona Brownfield	2nd	Brea James	1st		
June, 2020	Dan Schuster	2nd	Ashley Wassmann	1st	Risa Venable (Appointed)	1st
June, 2021	Brad Atkinson	1st	Brent Drummond	2nd		
OTHER MEMBERS						
Fr. Bill Peckman						
Alan Lammers, Principal						

Call Meeting to Order: Brent

Opening Prayer/Reflection: Brent

Approval Minutes: Ashley moved to approve, Brent seconded
Last meeting's minutes were emailed out the day after the meeting and paper copy was provided at this meeting.

Home and School Report: Shannon Griffy was sick, but participated in writing. Auction committee is going strong. Auction to be held at SSPP this year on Saturday, Feb 23rd. The buzz for Catholic Schools week is starting. Carnival and Chili supper to be held Friday, February 1st. Field Day and Donuts for Dads are on the calendar for 5/8/19. Will need 2 new Home and School officers to be voted on at next meeting (President and Secretary).

Principal's Report: Alan

Work continues on developing a common instructional framework. The purpose is to create a common understanding of effective instructional strategies.

The teachers spent Friday afternoon taking curriculum objectives and developing proficiency scales for those objectives to use in assessment.

National Report on Parent Perceptions of Catholic Education

The following is some additional information on parental perception of Catholic education:

1. Parents today are savvy, informed customers.

What the research tells us: Parents nationwide want to ensure their children are well-positioned for success post-graduation, and they often have a competitive set of primary schools from which to choose. At the same time, however, parents are grappling with concerns about their ability to afford college, which can impact primary schooling decisions. Parents rely heavily on individual school websites, interactions with administrators and teachers, academic diagnostics and their own social networks – in-person and online – to evaluate individual schools. Parents with more than one child are also willing to choose different schools to address distinct needs and interests.

What can your school do: Focus should be placed on promoting individual school brands, ensuring high-quality academics, updating websites to address parents' specific needs and requirements, and implementing marketing communications efforts on a local level. You may also want to activate a group of parent ambassadors who can proactively promote their positive experiences with Catholic schools within the community and online.

2. Parents' top priorities for their child's K-12 education are to ensure they are well-prepared for college and a global job market, and are taught to think critically and individually.

What the research tells us: Catholic schools are perceived as exclusive, rigid and narrowly focused in their teachings, lacking diversity and not encouraging critical or individual thinking. Majorities of parents also believe Catholic schools are lagging in STEM curriculum – something seen as critical for a child's success.

What your school can do: Perceptions do not always reflect reality. The first step may be taking ownership of telling your own school's story. Schools should audit their programs to identify gaps in these areas and develop a plan to address them; marketing communications targeting prospective parents and individual school websites need to more prominently highlight these features.

3. Concerns about the affordability of Catholic schools are widespread.

What the research tells us: Few parents are aware of tuition assistance programs, even in school choice states. The proportion of parents more likely to consider sending their children to a Catholic school increases when they are made aware of tuition assistance programs, especially among Catholic parents who do not think they can afford Catholic school.

What your school can do: Proactively communicate about programs designed to assist families in affording Catholic schools. Did you know NCEA has developed a series of flyers for families to assist schools with marketing and enrollment management, and also to give families some national perspective on Catholic schools? Each month, a flyer covering a focused topic is available for schools to use in their communications with families. The flyers are available at www.ncea.org/parentnews.

4. Religious instruction alone is not enough to drive consideration of Catholic schools. In fact, most parents believe Catholic schools' focus on religion comes at the expense of its academic curriculum.

What the research tells us: While parents see religion in daily life as important for their children, most parents, including Catholic parents, believe that there is too much emphasis on religious instruction in the classroom and not enough on academics. The research indicates that the more Catholic parents believe that Catholic schools place an emphasis on character development, offer an environment where everyone is welcome and strike a good balance between academics and religious teachings, the more willing they will be to consider a Catholic school for their children.

What your school can do: Marketing communications should focus on the themes that drive or influence consideration, which include a focus on a robust academic program that encourages critical and individual thinking while instilling young people with a deep sense of their own spirituality and a strong moral foundation.

5. Most American parents are willing to consider a Catholic school; consideration is highest among Catholic parents.

What research tells us: In a world defined by technology and societal pressures, the vast majority of parents recognize the importance of a firm moral background for their children - something Catholic schools are known for providing. As stated previously, however, parents prioritize academics above religious instruction.

What your school can do: Marketing communications should convey that the Catholic school curriculum is designed to develop the whole child, in a spiritual context as well as academically.

December Meeting with the Principal

Instead of meeting with the principal, the principal led each class in a "virtues circle." The purpose was to model for each teacher how a class circle works and to introduce the concept to all of the students. This is a part of the the LRPA - Year 2 goal of promoting decision making, problem solving and conflict management.

Extended Care - Summer Program

Mary Vollmer is assessing interest in a possible summer program at SSPP. It will need to be investigated much deeper before any determination can be made on feasibility.

Social Media Policy

The bishop has signed off on the social media policy. There will be more information shared at the principals meeting on January 15.

Donation

The school received a \$36,400 donation from an anonymous diocesan donor who gave to every parish with a parish school.

Long Range Plan of Improvement: Year 2, 2018/2019

- Phase 2 of the playground improvement plan will be implemented (COMPLETED)
- School administration and faculty will consider additional programs, including training, to promote decision making, problem-solving, and conflict management skills.
 - The DRE is continuing the lessons on virtues with each class
 - Concepts of Virtue-Based Restorative Discipline are being introduced.
 - Training of all staff members will be in June or August 2019 for full implementation with the next school year
- The school administration will work with faculty and staff to develop plans to obtain permanent certification and/or other necessary educational requirements.
- The school advisory board, the parish finance council, and school administration will study ways in which to add specialized staff for art, band, and foreign languages.
 - Specialized staff have been added for art.
 - The feasibility of adding a band instructor was explored and a candidate interviewed. It was ultimately decided that this was not currently feasible.
 - Instruction in Spanish now occurs weekly through the year by a qualified teacher with new, up-to-date curriculum resources.
- The principal and faculty will use the Iowa Assessment program to implement the standards of learning and address areas of curricular weakness.
 - Faculty have been trained in generating data from the results of the Iowa Assessment program
- The principal and preschool teacher will develop a schedule with identified teacher plan times and breaks for the teaching assistant. (COMPLETED)

Pastor's Report: Fr. Bill will start with 7th grade next week. The last letter to parish school parents goes out this week. It is a one-page letter to thank families for positive movement in the expected direction and further outline expectations with timelines.

Old Business

- Primary Sport Policy will be written by the school (with School-sponsored sport in season)
- Band resolution discussions have started

New Business

- 2019/2020 Budget
- SAB Nominations and Elections

Committee Reports: *These reports are to be emailed out and if there is nothing pressing then they will not be discussed during the meetings.*

- **Finance:** Brent & Ashley – see finance report below
- **Fleet & Facilities:** Dan – Vans are getting more use. Possibility of looking into lighting out front.
- **Technology & Library:** Alan & Mona
- **Plan of Improvement:** Brea (Update Progress)
- **Lunch Committee:** Risa The kitchen is a new owner of a small ice machine, soon to be the new owner of a restaurant-grade can opener, as well as a laptop for the new head cook, Shelley, to work on. She has converted the old pantry into an office and consolidated all shelved pantry items in the lower-level cellar off the cafeteria.
- **Athletic Committee:** Brad

Next Meeting: February 14, 2019, 6:30 pm

FINANCE REPORT

Income YTD is \$14, 650.00 ahead of the budgeted amount.

Expenses YTD are \$9,958 ahead of the budgeted amount

The net effect is \$4,692 “to the good” for the school budget

2018/19 SS Peter and Paul Monthly Budget Summary

Description	YTD	YTD Budget	YTD Budget Difference	Annual Budget	Annual Budget Difference
Income					
Tuition & Registration	\$125,977	\$148,961	-\$22,984	\$269,400	(\$143,423)
Fundraising, H&S	\$19,221	\$20,201	-\$980	\$62,600	(\$43,379)

Education Foundation & DEEF	\$35,531	\$30,365	\$5,166	\$53,400	(\$17,869)
School Envelopes	\$180,670	\$148,000	\$32,670	\$166,000	\$14,670
Student Activities	\$11,551	\$10,772	\$779	\$20,800	(\$9,249)
Total School Income	\$372,949	\$358,299	\$14,650	\$572,200	(\$199,251)
Parish Support	\$231,492	38%			
Total Income	\$604,441				
Expenses					
Salaries	373,271	\$382,469	(\$9,198)	\$744,350	(\$371,079)
Health Insurance	58,188	\$52,687	\$5,501	\$118,100	(\$59,912)
Retirement	6,216	\$4,201	\$2,015	\$14,800	(\$8,584)
Utilities	22,925	19,927	\$2,998	38,400	(\$15,475)
Property Insurance	30,358	\$30,175	\$183	\$30,175	\$183
Textbooks & Curriculum	40,229	\$36,525	\$3,704	\$36,525	\$3,704
Supplies	15,656	\$11,655	\$4,001	\$17,175	(\$1,519)

Repairs/Improvements, New Equipment, Custodial supplies	39,970	\$41,186	(\$1,216)	\$61,450	(\$21,480)
Student & Faculty Activities	17,627	\$15,658	\$1,969	\$32,550	(\$14,923)
Total Expenses	\$604,441	\$594,483	\$9,958	\$1,093,525	(\$489,084)
Utilities	\$22,925	4%			
Instructional	\$57,856	10%			
General Administration	\$85,984	14%			
Salaries/Benefits	\$434,995	72%			