

S.S. Peter & Paul Home & School

Meeting Minutes – May 11, 2011

The meeting was opened by President, Linda Runnebaum as she led the group in prayer.

Pat Zeitlow gave the Treasurer's Report.

Account Balances as of 4/29/2011

BCNB	\$81,127.86
Edward Jones - Investment Acct.	<u>\$23,904.08</u>
Total	\$105,031.94

A copy of income and expenses since the date of the last Treasurer's Report was provided to all in attendance (see attached). Jennifer Kirchner made a motion to approve the Treasurer's Report as provided and Nancy Harris seconded the motion.

Pat Zeitlow presented a proposed HSA budget for the 2011-2012 fiscal year. Pat reviewed the budget with the group, giving an explanation of each line item. There was some discussion and a small number of revisions are to be made. The final budget will then be posted. Mona Brownfield made a motion to approve the budget. Nancy Harris seconded the motion.

Jill Coleman provided a copy of the minutes from the last meeting and pointed out that they are also posted on the school's web site. Trish Lutz made a motion to approve the minutes and Brenda Fuemmeler seconded the motion.

Principal's Report:

Mr. Lammers thanked the H&S officers and the parents in attendance for their input on the H&S budget. Having this budget makes it much easier for the teachers and the administration to do their planning.

He mentioned the report from the Visiting Team. He noted there were a lot of good things in there as well as a few items we will continue to work on. Our school received an exceptional report.

He announced that we will be graduating 24 8th graders this Friday evening. Congratulations to them. He also noted that our enrollment continues a small upward trend for the 2011-2012 school year.

There is a small committee to work on the acoustical project in the cafeteria area. Connie Wilkinson is working with this and she could use volunteers or input. Items they will be considering are acoustical wall panels, projectors/projection screens and possibly sound system options.

New Business:

Book Fair

Elaine Green gave a report on the Spring Book Fair. The Spring Book Fair was a huge success. We had just over \$3000 in sales and received approximately \$1500 in credits. Each teacher received \$100 in credits. With all credits we had accumulated, Mrs. Kueny was able to order \$2400 worth of books. Elaine expressed her appreciation to the volunteers as well as the parents who support the Book Fair. She also noted that next year we plan to have our usual Fall Book Fair during Parent-Teacher Conferences. We would then like to plan one around February so we can have another one later in the spring. The 3rd Book Fair would be a "Buy 1, Get 1 Free" sale.

Silicone Bracelet Fundraiser

Lori Rowlett suggested selling silicone bracelets as a possible fundraiser. We could get 400 bracelets for \$110. These would be Green, White or a combination and they would be printed with a saying such as "SS Peter & Paul" or "Go Warriors". They could be made available for sale at the Brats & Beans BBQ, the basketball concession stand, the Chili Supper/Carnival, etc. There was some discussion as to selling price and it was decided the price would be \$2. Marcia Sprigg made a motion that we approve this fundraiser subject to approval by the teachers. The bracelets could possibly be a classroom distraction. Amanda Lutz seconded the motion. Motion passes subject to teacher approval.

HSA Funds Requests

A request for funds was presented by Alan Lammers to pay for various art and other supplies including large rolls of craft paper, an easel for the entryway, a large paper cutter and powdered tempera paints. \$1005.09 in total. Tracy Young made a motion to approve the request. Lori Imhoff seconded the motion.

A request for funds was presented by Jennifer Rice. The request was for a classroom library of leveled books for guided reading instruction. This is to be used by the Kindergarten and 1st Grade classrooms. \$2,000 in total. Marcia Sprigg made a motion to approve the request. Jennifer Kirchner seconded the motion.

Installment Payment to Church

Our final payment to the church for this year is due. The amount is \$14,520. Trish Lutz made a motion to approve the payment. Shelly Chrisman seconded the motion.

MU Concessions

At our last meeting a committee was formed to look at our options regarding MU Concessions. Jennifer Kirchner, Lori Rowlett and Jill Coleman reported the committee's findings. The committee decided that we cannot afford to give up the \$10,000+ that this effort generated during the 2010-2011 school year. Our plan is that the school will be divided up by grade. It is our hope that creating these smaller teams will encourage participation because we personally know the parents in our children's class and may feel more comfortable recruiting volunteers and working together. There was some discussion and recommendations on scheduling, training and creating sub lists. The committee will meet again to make a schedule and create checklists for leaders and workers. The committee continues to welcome suggestions is still taking names for class leaders.

The group announced an incentive program for working MU Concessions. During the 2011-2012 season, each time you work a game your name goes in a drawing. At the end of the year, 2 names will be drawn. The first name will win \$100 and the second name will win \$50. Prize options will be cash or Scrip cards. A surprise drawing was held for the 2010-2011 volunteers. Each family that had worked a game was put into a drawing for a \$50 prize. The winners were Brenda and Shane Fuemmeler.

Officer Elections

The offices of President and Secretary were up for election. Elaine Green nominated Jill Coleman for Secretary. The nomination was accepted and seconded by Theresa Krebs. Elaine Green nominated Linda Runnebaum for President. The nomination was accepted and seconded by Trish Lutz. There were no other nominations.

The group joined together in prayer.

The meeting was closed.

SSPP Home & School Association Treasurer's Report

ACCOUNT BALANCE:	BCNB (4/29/11)	\$81,127.86
	Edward Jones (4/29/2011)	<u>\$23,904.08</u>
		\$105,031.94

REVENUE:	Scholastic	Book Fair	\$2,513.36
	Box Tops		\$339.50
	MU Concessions	2/22/11 Deposit	\$1,189.22
	Auction		\$46,810.12
	Innisbrook	3/2/11 Depost	\$19.00
	Chili Supper and Carnival	3/14/11 Deposti	<u>\$3,038.80</u>
			\$53,910.00

EXPENSES:	County Distributor	Auction	\$94.00
	Copies Etc	Auction	\$66.82
	Country Cuisine	Auction	\$90.00
	Daves Country Mart	Auction	\$641.79
	Orschelns	Auction	\$17.74
	Postage	Auction	\$88.00
	Liquor License (Cindy Lang)	Auction	\$27.32
	Sign (Mike Lang)	Auction	\$24.85
	Cash	Auction	\$950.00
	Factory Card Outlet	Auction	\$167.82
	Sam's Club	Auction	\$627.29
	Walmart	Auction	\$259.19
	K of C Auctioneers	Auction	\$120.00
	Returned Check	Auction	\$1,736.00
	Scholastic	Book Fair	\$2,551.23
	SSPP	HSA Funds Request - Lit. Fest Transport	\$275.00
	SSPP	HSA Funds Request - Uniforms	\$1,046.00
	SSPP	Parish Payment	\$14,520.00
	Rada	Fundraising	\$10.00
	Bredeaux Pizza	HSA Participation Award	\$42.95
	Party America	Teachers Apprec	<u>\$97.55</u>
			\$23,453.55